

Parish of St John The Baptist, Westbourne & Woodmancote Churches

Risk Assessment: External

Purpose of Assessment

- 1 Agree list of main risks to church, hall & PCC
- 2 Agree the likelihood and level of identified risks
- 3 Agree all actions and identify responsibility

Probability Scoring = PS, Impact Scoring = IS, Overall Scoring = OS (PS + 2xIS). 1 = low, 2 = medium, 3 = high.

	Item Detail	PS	IS	OS	Action Required	Responsibility
1	Upsetting local residents (inc bell ringing, cars parking, work on church, etc)	1	1	3	Continuing awareness of good neighbourliness in community. Sending out letters when disruption is envisaged.	Rector and Churchwardens
2	Economic recession affecting income	3	3	9	See Financial Risk 7. Ensure appropriate advertising of fundraising events and expanding our contacts to help recruitment of new church members	Rector & CWs
3	Local demographic changes	2	2	6	Maintain spread of services and activities for all ages	Rector
4	Misinformed press comment leading to gain of a bad reputation	1	2	5	Make sure our actions are open to those concerned Do not talk to the press direct on matters, refer any enquiries to the Diocesan Communications Officer (lisa.williamson@chichester.anglican.org 07775 022461)	Rector and PCC
5	Friction with or competition from other local churches	1	1	3	Maintain our present level of churchmanship and sensitivity, with contact whenever possible	Rector
6	Greening Agenda/Reducing Carbon Footprint	2	2	6	Review opportunities to improve energy efficiency and ensure all items that can be recycled are.	Everyone
7	Be aware of not developing exclusivity and have the occasional use of "Westbourne Parish Church"	1	1	3	For non-church events, e.g. Wemsfest, "Westbourne Parish Church" should be used rather than "St John the Baptist"	Everyone
8	Lack of awareness of local needs	2	2	6	Develop and maintain an awareness for local needs	Everyone

NEXT REVIEW DUE July 2024

REVISION RECORD

REVISION	DATE	DETAILS	BY
Draft	25.03.20	Full review	PCC meeting
Draft	31.12.20	Comments received reviewed & document finalised	Angie Leggett (AL) & Michael Driver (MD)
1	1.1.21	Final version	Marjorie Kipling
1	15.07.23	Review – no change	Stewart Taylor
1	26.07.23	Approved	PCC meeting 26.07.23